

To: All School and
Staff Chiefs
Fr: DTR

OTR Staff Meeting -- 8 December 66

25X1A 1. DDS Historical Board. [REDACTED] the OTR member of the DDS Historical
25X1A Board and also the OTR Historian, reported that the Board is getting organized
with [REDACTED] as Chairman and [REDACTED] brought back from retirement, 25X1A
as Executive Secretary. By 15 January, OTR will have to identify who will
write and what they will write about. They want a general narrative history
and separate narratives, e.g., CT Program [REDACTED] suggested Matt 25X1A
Baird, as an independent contractor, to write the OTR history and perhaps
25X1A [REDACTED] to write the history of [REDACTED] 25X1A

2. DDS Staff Meeting -- 6 December

a. A&E Report on Attitudinal Shifts. Bannerman read this report on the
change of attitudes of CTs after taking the IOC. This change was favorable to
the DDS.

b. Ross, Author of "Invisible Government." Ross is beginning a new book
which has to do with relationships with other intelligence services. Ross had
approached the Agency to have his book reviewed. Helms has taken the position
that neither he nor anybody else in the Agency would have anything to do with
the book -- it might look as though we were lending approval. There were
serious warnings at both DDS and DDP meetings that no member of the Agency
is to have any discussions with Ross. Look Magazine has canceled its contract
with Ross for his articles on proprietaries.

c. Overtime. Overtime for July through October in the DDS has remained
well within the monthly targets. All offices commended.

d. Students for Democratic Society. More trouble from this group. At
Hunter College a fair number have applied for interviews thereby flooding the
recruiter's time.

e. Reorganization in Vietnam. Bannerman said the reorganization in
Vietnam has caused the Agency to face some serious problems in terms of
control, personnel, funds, and materiel.

f. Medics Move from 4th Floor. The office concerned with the processing
of dependents has moved from the 4th floor, 1000 Glebe to the Ames Building.
We are negotiating to get some of this space for classrooms.

3. DDP Staff Meeting -- 7 Dec 66

a. View from Hanoi. The DD/P referred to this paper produced by ONE
dated 23 November -- Staff Memo 39-66. It has material in it on the Soviet
outlook.

SECRET

25X1C

25X1C

c. Extension of Service beyond Mandatory Retirement. (ACTION:

25X1A Only the DCI may extend beyond mandatory age and then for a period of not more than five years. A request for extension of service must be submitted well in advance of the retirement date. Plans should be reviewed at least six months before retirement. OTR to set up a tickler system for this.

25X1A 4. Lectures vs Seminar Discussions. DTR read from a paper from Ed He feels seminar discussions and question and answer periods far outweigh straight lectures. More reading time should be given prior to the presentation, the speaker's time should be cut down which would allow more time for post lecture critiques.

5. SOC Objectives. DTR, DDTR and C/PPS will be at Monday and Tuesday to work on the objectives of the SOC.

25X1A

6. United Givers Fund. OTR collected 176 per cent of its goal which was the highest percentage in DDS except the O/DDS. We had 96 per cent participation and the average gift was \$23.20.

7. Classroom Space. OTR will need 850 square feet of additional classroom space. C/SS asked that the classrooms, especially those at Langley, be put back in order after use. We have verbal assurance that LTS will get new space next August.

8. Personnel Ceiling. The overall DD/S official personnel ceiling is less than the base that resulted in our cut to However, DD/S indicated that maybe he wouldn't hit OTR again.

25X9

9. CT Program. Toward the end of January the IG team will get back to the CT Program. We are vulnerable in not having one person to coordinate the substance and continuity of CT training. We need to systematize the CT input into language training. DTR thinks we should take the initiative with DDP -- send them a roster of the group with the language training we plan to give each, and DDP should send us their concurrence.

25X1A

10. ADP Course. (Action: This course which started on 6 December is going well. A tour of OCS is scheduled for 8 December. DTR asked that a summary of the course critique be sent to Bannerman.

25X1A

11. College Credit for NPIC Photogrammetry. In response to a request from NPIC, will check the feasibility of getting college credit for this course.

25X1A

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12. Chicom and Soviet Ops Courses. is working with the two Divisions in planning these courses. DTR asked that a course critique be sent to Bannerman. If such

OTR Staff Meeting -- 2 December 1966

25X1A 1. Programmed Instruction. [REDACTED] reported on the values gained
25X1A from the course he recently took at the University of Michigan. He rated
25X1A as most important the methods of reviewing course objectives. At the
course, [REDACTED] worked on map reading which he intends to use in the
CT Intelligence Techniques Course. They were taught to develop the end-
of-course test questions first and then aim the course of instruction thereto.
Also they were taught how to write teaching frames for instruction in pro-
grammed instruction. [REDACTED] estimates it would take two or three months'
full-time work to write teaching frames for programming a half day's in-
struction. Programmed instruction should be confined to data that does
not change. It would take one half to three quarters of one person's time
to keep up-to-date the factual portion of the Intelligence Orientation Course,
but if this course were in programmed form it could be sent out to the desk
to people who would never come over to take the course.

2. DDP Staff Meeting -- 23 November -- DTR Attended

25X9 a. DCI's Memo on Planning & Programming. FitzGerald again re-
ferred to this paper and said we could expect two or three difficult years
in terms of personnel. (At the OTR Staff Meeting -- OTR's personnel
ceiling has been reduced from [REDACTED] a loss of 25 positions.
Bannerman has indicated we can expect no relief. We are expected to
reduce our on-board strength by the end of June.)

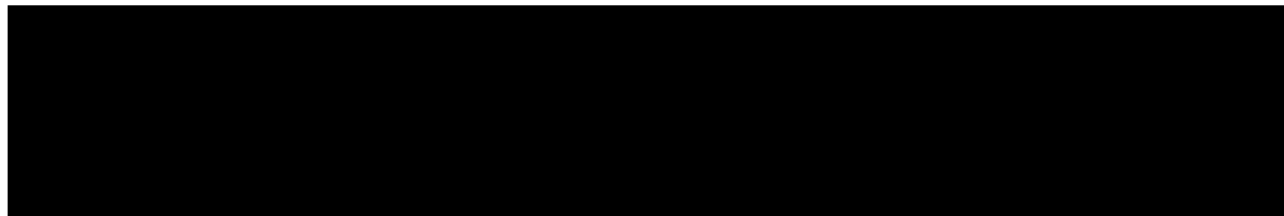
25X1C [REDACTED]

25X1A d. ADDP on Field Trip. Mr. Karamessines is on a field trip and
will return on 12 December. [REDACTED] is acting in his place.

25X1A e. Personnel Assignments. [REDACTED] is going to Saigon as Deputy
Chief of Station. His place will be taken by [REDACTED] is going 25X1A
to JMWAVE.

25X1A f. Vietnam. FitzGerald said [REDACTED] has been given 90 to 120 days to
show significant results in Vietnam on rural rehabilitation or the military
take over.

g. COS Seminar. The DD/P pointed out that only four officers had been enrolled for the next running. Senior DDS officers should be included.



25X1C

3. DDS Staff Meeting -- 22 November

a. Snow Emergency Transportation. DD/S emphasized service for only essential coverage -- DTR and secretary from OTR.

b. Personnel Ceiling and Budget. (ACTION: [REDACTED]) Mr. Bannerman stressed strongly that full attention be given constantly to personnel ceiling and budget by the Office Chiefs. Advise DTR of this situation with reasonable frequency.

25X1A

c. Office Christmas Parties. Christmas parties should be kept at a low key. Office directors will be held personally responsible. (The boxes in the lobbies of each floor are for ornaments for the 6th floor tree.)

4. Career Trainees. (ACTION: [REDACTED]) After each stage of the Headquarters training -- Orientation, Intel Techniques, and Communism -- DTR would like to talk with five of the CTs (five different ones each time).

DTR wondered about the feasibility of attaching another CT to OTR, preferably one with economic, analytical background -- attaching him to the PPS and having him also work with the DTR and the SS.

5. Coordinator of Instruction. [REDACTED] is working on this.

6. Instructors on Rotation from DDP. DTR would like to have about 50 per cent of the DDPers on rotation to be 40 years of age or below. We have been getting too many older ones who will have less influence in the future in the DDP. DTR wants some who have been through the Mid-career Course.

7. Commendation for [REDACTED] NE and South Asia Division gave [REDACTED] a commendation for his work in training of deep cover intelligence operators.

8. [REDACTED]

25X1A

